

FLEGGBURGH PARISH COUNCIL

Serving Burgh St Margaret, Billockby and Clippesby

Tel: 07502 735991; Email: fleggburghpc@gmail.com

Chairman: Mr Keith Osborne

Parish Clerk: C Moore

To Members of the Council,

You are hereby summoned to attend a meeting of Fleggburgh Parish Council on **Wednesday 15th January 2025, 7.30pm at Fleggburgh Village Hall** for the purpose of transacting the following business:

C Moore

Parish Clerk 9th January 2025

1. **Co-option of Parish Councillors (2 vacancies)**
2. **To consider apologies for absence**
3. **Declaration of interest for items on the agenda and applications for dispensation**
4. **Public Forum**
 - a. Public
 - b. County / Borough Councillors & Police
5. **To approve the minutes of the meeting held on Tuesday 20th November 2024**
6. **Matters arising from the minutes not elsewhere on the agenda**
 - a. Poores Trust: update on work at the track at The Common; email from member of the public regarding track maintenance; and Parish Council appointed Trustee
 - b. Footways outside Fleggburgh House and Roby Lodge
7. **Correspondence and Consultations**
 - a. Consultation on Broads Authority Design Guide and Code Supplementary Planning Document
 - b. Consultation on the Great Yarmouth Community Infrastructure Levy (CIL) Draft Charging Schedule
 - c. Publication of the Great Yarmouth Local Plan (Pre-Submission Document)
 - d. Formal complaint regarding November 2024 meeting; to consider an independent review of the complaint as part of the appeal process, and to convene a Complaints Committee
 - e. General Correspondence
8. **Planning**
 - a. New Applications
 - i. 06/23/0659/F Barn 70m to the north of The Haven, Silver Street, Fleggburgh: Proposed conversion of barn to create a 2-bedroom dwelling with associated external alterations, hardstanding and parking.
 - b. Applications considered between meetings
None
 - c. Decisions
None.
9. **Finance**
 - a. Financial update 2024/25; bank reconciliation; and to note receipts since last meeting
 - b. To consider/note payment of the following:

i. C Moore	Salary November 2024 (SO 30.11.24)	£486.15
ii. HMRC	PAYE November 2024 (DD)	£146.80
iii. C Moore	Expenses, WFH, Salary Top Up* November 2024	£106.52
iv. C Moore	Salary December 2024 (SO 31.12.24)	£486.15
v. HMRC	PAYE December 2024 (DD)	£124.40
vi. C Moore	Expenses, WFH, Salary Top Up December 2024	£16.28
vii. C Moore	Salary January 2025 (SO 31.01.25)	£486.15
viii. HMRC	PAYE January 2025 (DD)	£124.40
ix. C Moore	Expenses, WFH, Salary Top Up January 2025	£16.28

x. CC Planning	Neighbourhood Plan Consultant	£300.00
xi. A Thompson	Reimbursement: Type 1	£624.00
xii. Ravencroft Tree	Tree Risk Assessment	£594.00
xiii. Garden Guardian	Grounds Maintenance 2024	£7,098.00
xiv. Paul May	Clippesby Grounds Maintenance	£850.00

*SCP contractual uplift applied November 2024, backdated to April 2024.

10. Highways

- a. General Highway Issues

11. Reports from Councillors and Outside Bodies

- a. Appointment of Village Hall Representative (non-Trustee role)
- b. Footpath Warden (G Boyd)

12. Other Matters

- a. Parish Partnership Schemes
 - i. Village Gateways, Clippesby – update on prices and application
 - ii. Rollesby Road gateways – update on installation
- b. Double yellow lines at Town Road / Main Road - update
- c. Visual amenity at Wesleyan Chapel - update
- d. Prices for Tree Works
- e. Grass Cutting Prices for 2025 season
- f. Service Delegation Agreement: Fleggburgh Footpaths
- g. Review of Neighbourhood Plan – update from Working Group
- h. Budget and Precept 2025/26 including grant applications by Fleggburgh Village Hall; and leaflet to be circulated to residents
- i. Recruitment of Parish Clerk

13. Items for Next Agenda

14. Date of Next Meeting: Wednesday 19th March 2025 7.30pm at Fleggburgh Village Hall