

FLEGGBURGH PARISH COUNCIL
Serving Fleggburgh, Billockby & Clippesby

Email:
fleggburghpc@gmail.com

Website:
<http://fleggburghpc.norfolkparishes.gov.uk>

Telephone:
0750 273 5991

MINUTES OF THE FLEGGBURGH ANNUAL PARISH ASSEMBLY

AT FLEGGBURGH VILLAGE HALL

On Wednesday 19th April 2023 at 6.00pm

Councillor Ricky Doyle in the Chair

Members of the public: 7

Locum Clerk: Miss Lolly Dawson

1. APOLOGIES

Apologies received from County Councillor Andy Grant, PC Gary May and Henry Alston at Billockby & Burgh Land Trust.

2. MINUTES OF THE PREVIOUS MEETING

- 2.1. The minutes of the Annual Parish Meeting held on Monday 30th May 2022 were AGREED as a true and correct record of the meeting and signed by the Chair. PROPOSED Cllr R Doyle, seconded Cllr C Merritt.

3. CHAIRMANS ANNUAL REPORT

Cllr R Doyle read the Chairmans report to the meeting

See appendix 1

4. ACCOUNTS UPDATE

Miss L Dawson read the Accounts Update for 2022/2023

See appendix 2

5. REPORTS FROM VILLAGE AND COMMUNITY GROUPS

- 5.1. Cllr Adrian Thompson, District Councillor.
Appendix 3
- 5.2. Margaret Alston, representing Billockby and Fleggburgh Church.
Appendix 4
- 5.3. Gillian Lee, representing the Little Explorers Nursery.
Appendix 5
- 5.4. Janette Ely, representing the Fleggburgh Village Hall.
Appendix 6
- 5.5. L Dawson read a report on behalf of Fleggburgh C of E Primary School written by Executive Head Julie Church.
Appendix 7
- 5.6. L Dawson read a report on behalf of Friends of Fleggburgh written by Ricky Doyle.
Appendix 8
- 5.7. L Dawson read a report on behalf of the Wardens at Clippesby PCC written by Frances Lindsay-Smith.
Appendix 9

6. OPEN FORUM - No comments.

Meeting Closed: 19:16

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Appendix 1 - FPC Chair Report 2023

Fleggburgh Parish Council have been working on projects through 2022/23 some of which have come to fruition whilst remaining projects are moving forward positively.

The Neighbourhood Development Plan was successfully adopted by GYBC after the Parish came out and voted in favour of this important document.

Over 4 years of hard work and time given to produce this important document, led by Cllr Dockerty, the NDP working group, the Parish Council and Collective Community Planning. With support and direction from GYBC, Borough Councillor Adrian Thompson and most importantly the Parishioners. A big thank you to everyone who gave their time for this project.

The Parish council were part of the Queen's Platinum Jubilee celebration working group and helped with the celebration party in the village hall and supported the events at St Margaret's church.

We also organised the planting of five commemorative Queen's Jubilee trees that were kindly donated by borough councillor Adrian Thompson. These were planted around the parish by residents in Clippesby, Billockby and Fleggburgh. A big thank you to those who planted these trees and in particular the children from Fleggburgh primary school who planted the trees in the playing field and St Margaret's church grounds.

The Gateways project has finally been completed, some diplomatic chasing, site visits, working with Highways and Filby Parish council and the gateways on the A1064 are now installed.

FPC organised a public meeting and produced information leaflets that were posted out to the parish regarding the GYBC New Local Plan Consultation, we raised awareness for the opportunity to make comments towards the new local plan for all parishioners in time for the deadline set by GYBC strategic planning department.

The public meeting was engaging and we were able to listen and take on board parishioners views, comments and feeling which helped the parish council to produce and submit our comment echoing our Parishioners.

The parish council had been fighting for a second survey to be conducted regarding the pedestrian crossing on the A1064 main road for over 2 years and this was finally carried out in July 2022.

Following this in November 2022 the decision by Highways was made and the application for a pedestrian crossing, pavement improvements, road markings and signage on the A1064 was successful.

Funding applications for this project are and have been applied for and we are waiting on some very positive possible outcomes.

I would very much like to thank my fellow parish councillors and our clerk for their continued hard work, commitment, especially for the time that they give and the support they have all given me this year.

I would also like to thank the Village Hall committee for their continued hard work, commitment and time spent making the events, parties, clubs and more a success for this community.

Thank you to all who support the Parish council and we look forward to seeing some new members join us this year.

Ricky Doyle

Fleggburgh Parish Council Chair

2022/23

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Appendix 2 – Accounts Update 22/23

The Parish Council gets the majority of its operational money through Great Yarmouth Borough Council. The precept is raised on people living within the Parish, through their Council tax. The Concurrent Functions Grant money is raised by Great Yarmouth Borough Council and passed along to the Parish, Fleggburgh Parish Council received money for Burial Grounds and Parks & Open Spaces.

Other income Fleggburgh Parish Council received is through leasing Equestrian Land within the Parish on Tower Road at £2,500 per annum. Also, from ASTCO, Alford Storage and Textile Company.

ANNUAL ACCOUNTS COMPARISON BY BUDGET LINE

| Cost Codes | Actual 21/22 | Actual to Date 22/23 |
|--|---------------------|-----------------------------|
| Precept | £ 8,113.50 | £ 7,579.00 |
| Council Tax Support / Concurrent Functions Grant | £ 1,899.50 | £ 3,540.00 |
| Neighbourhood Plan | £ - | £ - |
| Interest | £ 9.11 | £ 155.57 |
| Recycling | £ 399.31 | £ 169.50 |
| Land Rent | £ 2,496.00 | £ 2,288.00 |
| Misc | £ 126.00 | £ - |
| Grants | £ - | £ - |
| S106 | £ - | £ - |
| CIL | £ - | £ - |
| VAT | £ - | £ 1,466.20 |
| Road crossing | £ - | £ - |
| TOTAL INCOME | £ 13,043.42 | £ 15,198.27 |
| Subscriptions | £ 301.59 | £ 302.91 |
| Neighbourhood development plan | £ 177.00 | £ - |
| Insurance | £ 255.54 | £ 255.54 |
| Audit Fees | £ 70.00 | £ 657.50 |
| Grass Cutting | £ 4,732.64 | £ 4,298.80 |
| Recycling | £ 64.38 | £ 114.90 |
| Room Hire | £ - | £ - |
| Repairs | £ 300.00 | £ - |
| Expenses | £ 155.67 | £ - |
| Equipment | £ 3,673.97 | £ 5.95 |
| Salaries | £ 3,338.20 | £ 3,283.65 |
| Stationery,Postage | £ 18.12 | £ 68.08 |
| Events | £ - | £ - |
| Misc | £ 222.00 | £ 152.00 |
| S137 | £ 950.00 | £ 50.00 |
| Road crossing | £ - | £ - |
| Training | £ 250.20 | £ 234.00 |
| Burial Ground / Concurrent | | £ 600.00 |
| Open Spaces / Concurrent | | £ 850.00 |
| TOTAL EXPENDITURE | £ 14,509.31 | £ 10,873.33 |

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BANK RECONCILIATION

| YTD Bank Reconciliation to 31/3/23 | | |
|--|-------------|--------------------|
| Prepared by: Lolly Dawson (Locum Clerk) on 17/4/23 | | |
| | | |
| | | |
| Balance per bank statements as at 1st April 2022 | | |
| Lloyds Current Account (1/04/22) | £ 1,994.78 | |
| Lloyds Reserve Account (1/04/22) | £ 9,173.76 | |
| Investment account (1/04/22) | £ 30,114.02 | |
| | | £ 41,282.56 |
| Cashbook Receipts @ 01/02/2023 | £15,812.68 | |
| Cashbook Payments @ 01/02/2023 | £ 11,867.19 | |
| | | |
| BALANCE | | £ 45,228.05 |
| | | |
| Balance per bank statements held at 31st March 2023 | | |
| Lloyds Current Account 868 (09/03/23) | £ 11,690.89 | |
| Lloyds Reserve Account 460 (31/3//2023) | £ 3,289.90 | |
| Investment account (at 31/01/2023) | £ 30,247.26 | |
| | | |
| | | £ 45,228.05 |
| | | |
| | | £ - |

The annual accounts are not finalised as awaiting all bank statements to 31/3/2023.

Appendix 3 – Cllr Adrian Thompson, District Councillor

Borough council report for 19 April 2023

The Number 7 Bus service is going well and general public are very Happy with the service. Two improvements would help usage, primarily a Saturday Service and an extra bus from Norwich at 1520. Borough Councillor taking this on board.

In terms of traffic speed the Speed watch teams, gateway signs and SAM2 are playing their part and a Computer has now been purchase for the Parish council to down load the information to relay to the police.

There will be no Parish elections in Fleggburgh this Year as only 3 candidates put up, only Parish elections in Repps and Rollesby. Borough elections will go ahead on 4th May. The Borough councillor has purchased coronation mugs for all school children in Filby and Fleggburgh and 57 have been given to the School.

Since March 2020 the collection at the Post office for foodbanks is £8275 concentration on the Flegg Foodbank since stepping down as Mayor. Jennys shed shop is doing well with the School and Village Hall each benefitting £500

Adrian Thompson

Councillor - Fleggburgh Ward

Councillors

Great Yarmouth Borough Council

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Appendix 4 - Billockby and Fleggburgh Church

Report not submitted in writing.

Appendix 5 - Little Explorers Nursery.

Little Explorers Nursery became a Forest School during Covid. Since becoming a Forest School Nursery, our setting has gone from strength to strength. The nursery is now full on most days and new parents are advised to put their child's name on a waiting list for a place, to ensure they are not disappointed. Recently, our nursery received a grant from Norfolk County Council and a donation from Cllr Adrian Thompson, which has now been used to have a trim trail climbing frames made and to equip an outdoor (undercover) sensory room. We would like to thank Norfolk County Council for agreeing to our grant and specially to say a big thank you to Cllr Adrian Thompson, for his continued support and help he gives our nursery ensuring our children have the resources they enjoy. We would also like to thank Fleggburgh CoFE VC Primary School for their continued support they give to us.

Gillian Lee

B.A. Hons Childcare Provider and Forest School Leader
Tel: 07961283061

Appendix 6 – Fleggburgh Village Hall and Playing Field Committee

It's hard to believe that another year has passed since I sat down to write last year's report and it's very interesting to reflect upon what the year has brought.

It has been another busy year for the VH committee and it would be fair to reflect that the year has brought many challenges, not least the rising cost of living that affects almost every element of running the VH and Playing Field.

A year ago we were looking at getting quotes to update the heating in the main hall, and to find out about resurfacing the car park. Sadly every time we had a conversation about the heating the price went up, so we now have details of many different types of heating and probably a fair idea of the most economical and affordable, however until things settle a little we have decided to nurture the existing system and see how things go.

Nonetheless, we continue to upgrade things as far as we can and have achieved our aim of replacing the "furniture" in the toilets with more modern, user-friendly fittings.

Almost every fluorescent tube had been replaced with lower-cost and low energy LED tubes and we have had an electronic oil monitor fitted.

From a fund raising perspective we have changed our focus a little as we found that fewer and fewer people were attending the craft fairs as the cost of living changes bit us all. We find that people prefer a good old jumble sale and are fitting in a few this year. We are also dipping our toes into the Car Boot Sale idea and trying to find a way to make this work. We are also looking at table top sales and maybe a village-wide yard sale.

We are trying to establish a pattern for the quizzes of the first Tuesday of every other month – unfortunately this has been a problem with tying up with Nippy Chippy however we are working on it!

Having had a very successful dance last year we are looking at another one this Autumn. Again having had a lovely Murder Mystery Evening in January we are planning another one this October and hope this will be well supported.

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Other planned activities include a Beetle Drive and a Psychic Evening and we are also putting on a New Year's Eve party with music although it will be for people to bring their own drinks as getting a bar is difficult on this date.

We continue to have a good mix of regular hirers – a few have come and gone, however the hall, while there are some gaps, still has a good few regular hirers.

We had hoped that we would have a football team playing here, however that was not to be as the pitch size wasn't acceptable, nor the condition of the pitch – thanks to moles and rabbits!!

Sadly we have had to put our hire charges up as we were approaching the point where we may have made a loss, and we were very pleased that all the regular groups understood this and have paid the higher fees.

We have had some interesting moments, particularly last summer when a gentleman lost control of his car opposite the entrance to the playing field, and damaged both his vintage car and the fence. Very thankfully no-one was hurt in this incident. It has taken some months to sort out the insurance claim for this and I must thank our secretary Julie Osborne for her tenacity in pursuing this – the result of which is that the fence has now been fully repaired and ultimately this will be at no financial loss to the VH.

We have seen some personnel changes as our Bookings clerk resigned following a change of her personal circumstances and we have interviewed for a new clerk this morning. The candidates will be told the outcome tomorrow and then we will give out the new contact details.

We have also been happy to welcome a couple of new members.

As usual this is a time to thank many people – my fellow officers of the committee, June Pratt, Christine Merritt and Julie Osborne, and of course the rest of the committee all of whom are happy to make tea, put up tables, man jumble stalls and just generally work hard to keep the hall going and events happening and profitable.

We have a few lovely and very reliable volunteers who come along, wash-up, make tea and bacon rolls and support the committee in many ways – a few are here – Chris, Diana and Roger, Margaret etc.

I must also thank Adrian for supporting us, including making a contribution to our now regular and very well received free Christmas party for the children of the village. I'll also thank Jenny Thompson who you will all know has set up her charity shed shop and who kindly recently donated £500 to the VH.

It has been a very interesting and sometimes challenging year however I think my greatest feeling of pride comes from hearing people say how pleased they are to see how much is happening in the VH.

Appendix 7 - Fleggburgh C of E Primary School

Our school community continues to thrive as part of the Neatishead Salhouse and Fleggburgh Federation. Our number on roll has increased and will be 61 in September 2023 when we will welcome 11 children in our reception class. We continue to operate in two classes with years R,1 and 2 being taught together in Emerald class and years 3,4,5 and 6 in Diamond class. We have been able to introduce a further class, Sapphire, in the mornings teaching years 2 and 3 English and mathematics. We enjoy positive links with Little Explorers Forest School who deliver Forest School sessions for our children which is a wonderful contribution to our school's broad curriculum. We enjoy links with St Margaret's Church. Most recently, the school visited the church with their parents for their Easter service. Reverend Linda has been able to lead collective worship at school and the children and staff have valued her involvement with our school. We look forward to the days when the Open the Book team visit and lead collective worship through drama and song. We were recently inspected by Ofsted. This was a section 8 inspection. We are still awaiting the report and when we receive it, it will be published on our website. The website has a wealth of information

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about our school. Please take a moment to have a look as it gives you a good flavour of our rich and varied approach to teaching and learning. You will also see many smiling faces as children proudly share their achievements. We benefit from our strong relationship with the Acle cluster schools sharing activities related to sport and enrichment opportunities like the forthcoming cookery competition to be held at Acle High School. We also participated in an E safety event which is such an important aspect of our learning in current times. The challenges we currently face relate to school funding and sustainability, we certainly have to be creative and resourceful to maintain our standards with a limited budget. A challenge facing many sectors, I realise. We feel blessed at Fleggburgh to have the support of our parents and the wider community. If you would like to visit or volunteer, please contact us.

Mrs Julie Church

Appendix 8 – Friends of Fleggburgh Primary School

Friends of Fleggburgh primary school are a charity that support the school by fundraising for school trips and educational extras that the school cannot fund themselves. This means that no child misses out on educational trips. In 2022 FoFps fundraised with the following events:- The School Summer Fayre returned after a three-year absence due to covid restrictions and was a huge success. Even though it rained on the day lots of fun, laughter and funds were raised , support and donations from parents,relatives, school staff, teachers and the local community were greatly appreciated. Some of the highlights of the event were the great raffle with fantastic prizes donated very generously from local businesses. A tractor filled with balloons for one of the games was an amazing attraction along with many traditional games to play. The tea and cakes were a great success, a huge thank you to everybody involved in the kitchen ,the cakes were an attraction in themselves. The friends group alongside parents, relatives, teachers , school staff and the local community made this a successful event which we hope to repeat this summer. Friends would like to thank everybody who attended, donated and supported this wonderful event. Also in the summer friends worked alongside the village hall committee, Parish Council, the church and other volunteers on the Queens platinum Jubilee celebration and was part of the group. Friends helped and ran the celebration in the village hall alongside members of the village hall committee. We worked along with the school to produce the children's work that was displayed at the village hall at the event of what the Queen meant to them., A truly great project to be involved with. Friends also helped with the organisation along with the parish council of the commemorative trees for the Queens canopy that were planted in the playing field and St Margaret's church grounds by the children. In 2020, the autumn fun walk was thought of as a way of fundraising in difficult circumstances whilst covid was restricting everything. It was a success that year and has continued to be a success in the following two years and in 2022 we saw a huge increase in the funds raised and more people than ever taking part. We thank everybody who took part and donated and look forward to the autumn fun walk 2023. Each Christmas friends organise gifts for the children and Santa comes to visit, we thank all the parents involved with making this happen and a huge thank you to Santa for giving up his busy schedule to make time for the children of Fleggburgh primary school . It's not just donations that are given to 'friends' at the school, two parents kindly gave their time and expertise to fit the fixtures and electrics in the new summer house used for the younger years at the School. Thank you for giving your time for this project. With all the hard work from the parents and teachers and donations from parents, grandparents, relatives and the community, Friends have been able to pay for all of the trips in this last year as well as some educational extras. With normal times now returned to school life, transport prices have increased and most trips cost more than ever. Fundraising for the school is as important as ever and we endeavor to make sure no child misses out. Thank you to all of the

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community for your donations and support in this last year, especially with the cost of living as it is, we truly appreciate every penny. FoFps

Appendix 9 - Clippesby PCC

In 2022 we were able to resume regular worship in St. Peter's with a pattern of services on the second and fourth Sundays and we reintroduced hymn singing when possible. Our Parish Share was paid in full and we started fund-raising to conserve the beautiful stained-glass windows. The trees in the Churchyard have been dealt with by pollarding and/or removal. The damaged churchyard wall repair was completed. The Clippesby Church Fund-raising Team was very active especially in the holiday season, having popup fetes on Saturday evenings - when the weather permitted – aimed at attracting holidaymakers rather than locals. Fund-raising started in January with Burns Night and in February we had a Valentine's weekend exhibition of crafts in the Church. There were coffee mornings and a Hymns and Pimm's evening at the Summer Solstice, then a bumper Music in the Garden event for over two hundred people. Our usual Harvest of a Quiet Eye weekend took place in the Church in the Autumn. We had Quiz nights and a successful Auction and we finished the year with a Carol Service and a coffee morning. Our monthly Coffee, Cake and Chat has become a local fixture in the church calendar with several regular attendees joined by others from time to time who enjoy meeting up for a friendly mardle. The effect of changes from Benefice to a Team Ministry have begun to be felt and we wait to see how this works out.

DRAFT