

FLEGGBURGH PARISH COUNCIL

Serving Fleggburgh, Billockby and Clippesby

Tel: 07502 735991; Email: fleggburghpc@gmail.com

Vice Chairman: Mr Keith Osborne

Parish Clerk: C Moore

To Members of the Council,

You are hereby summoned to attend a meeting of Fleggburgh Parish Council on **Wednesday 7th August 2024, 7.30pm at Fleggburgh Village Hall** for the purpose of transacting the following business:

C Moore

Parish Clerk 1st August 2024

1. **Election of Chairman**
2. **Election of Vice Chairman (if required)**
3. **Co-option of Parish Councillors (5 vacancies)**
4. **To consider apologies for absence**
5. **Declaration of interest for items on the agenda and applications for dispensation**
6. **Appointments to Committees and Outside Bodies**
 - a. Staffing Committee
 - b. Footpath Warden
 - c. Village Hall Management Committee (charity)
 - d. Pools Trust (charity)
7. **Public Forum**
 - a. Public
 - b. County / Borough Councillors & Police
8. **To approve the minutes of the meeting held on Tuesday 7th May 2024**
9. **Matters arising from the minutes not elsewhere on the agenda**
 - a. Update on discussions with PCCs regarding future maintenance of churchyards if concurrent functions are removed
 - b. Update on discussions with Village Hall Committee regarding future maintenance of playing field if concurrent functions are removed
 - c. White lining on Town Road / Rollesby Road corners
10. **Correspondence and Consultations**
 - a. Parish Partnership Scheme 2025/26
 - b. To note Notice of Intention to apply to transfer maintenance responsibility the graveyard at St Margaret's Church, Fleggburgh.
 - c. General Correspondence
11. **Planning**
 - a. New Applications
 - i. None.
 - b. Applications considered between meetings
 - i. 06/24/0120/PAD Jendik Farm, Main Road A1064, Fleggburgh: Application to determine whether prior approval is needed for the conversion of an agricultural building into 2 dwellings with associated building works, including demolition, installation of new windows and doors and roof alterations. **COMMENTS SUBMITTED**
 - ii. 06/24/0105/HH Haven Cottage, Rollesby Road, Fleggburgh: Demolition of existing side extension garage. Erection of 2-storey side extension. **OBJECT**
 - c. Decisions
BA/2024/0129/FUL Broadland Sports Club, Bridge Farm Track, Fleggburgh: Erection of single-storey extension, additional hard surfacing and parking spaces. **APPROVED**

12. Finance

- a. Financial update 2024/25; bank reconciliation; and to note receipts since last meeting
- b. To consider/note payment of the following:
 - i. C Moore Salary May 2024 (SO 31.05.24) £486.15
 - ii. HMRC PAYE May 2024 (DD) £121.60
 - iii. C Moore Salary June 2024 (SO 30.06.24) £486.15
 - iv. HMRC PAYE June 2024 (DD) £121.60
 - v. C Moore Salary July 2024 (SO 31.07.24) £486.15
 - vi. HMRC PAYE July 2024 (DD) £121.60
 - vii. C Moore Expenses, WFH, Salary Top Up May 2024 £5.00
 - viii. C Moore Expenses, WFH, Salary Top Up June 2024 £5.00
 - ix. C Moore Expenses, WFH, Salary Top Up July 2024 £5.00
 - x. C Moore Reimbursement – Internal Audit, Vodafone, Donation £175.00
 - xi. Zurich Insurance Insurance Renewal £313.43

13. Highways

- a. Improvements to Footpath 6
- b. Village Gateways Schematic – Parish Partnership Scheme

14. Other Matters

- a. Visual amenity at Wesleyan Chapel
- b. Overgrown hedge and pavement weeds, Clippesby / Billockby
- c. Update on Tree Preservation Order No. 10 1991 – Former Bygone Village
- d. Tree Inspection Prices
- e. Dog Fouling – potential solutions incl. signage or additional bins
- f. Review of Neighbourhood Plan
- g. To adopt an alternative model of Standing Orders and Financial Regulations
- h. To adopt Co-Option Policy
- i. Maintenance of Village Signs
- j. Renewal of lease of former Bygone Village (expires 31st October 2024)

15. Items for Next Agenda

16. Date of Next Meeting: Wednesday 11th September 2024 7.30pm at Fleggburgh Village Hall